



NNPC

**CHEVRON NIGERIA LIMITED**

R. C. 6135



**OPERATOR OF THE NNPC/CHEVRON JOINT VENTURE**

## **TENDER OPPORTUNITY PROVISION OF MANPOWER SERVICES TENDER ACROSS ALL CNL LOCATIONS**

**NipeX Tender No – CNL.00000226**

### **1. INTRODUCTION:**

Chevron Nigeria Limited, Operator of NNPC/CNL Joint Venture, invites interested and prequalified indigenous companies for this tender opportunity for the Provision of Manpower Services across CNL operations. This includes Chevron Nigeria Limited (CNL) Operational bases or at other locations as required to support CNL's oil and gas production activities.

The contract is proposed to span a period of three (3) years with a possible optional term of one (1) year duration.

### **2. SCOPE OF WORK:**

The successful contractors will provide manpower support services for Chevron Nigeria Limited. The scope of work for the services shall primarily include but is not limited to the following:

- A. Provision of qualified contract manpower to augment and support COMPANY's operations in Lagos, Port Harcourt, Abuja, Onne, Warri, Escravos and regular offshore/onshore work schedule or on short term call-off basis
- B. Serving as employer of record to contract personnel
- C. Comprehensive employee administration including timely monthly payment of wages and other dues to the personnel and accurate maintenance of HR records
- D. Managing transition and/or redeployment of contract personnel
- E. Sourcing qualified personnel with requisite skills to fully perform the work as required by Company and training of personnel to meet COMPANY's capability requirements
- F. Complying with the provisions of all labour, industrial and any other applicable laws including payment of all statutory dues, taxes and maintenance of all registration(s)/permission(s)/license(s) etc. which are/may be required for provision of the services

These services must be provided in strict accordance with COMPANY's established Standard Operating Procedures with a strong emphasis on safety and protection of people and the environment.

### **3. MANDATORY TENDER REQUIREMENTS:**

- A. To be eligible for this tender exercise, interested bidders are required to be **pre-qualified** and **"live"** in the 3.18.18 (**Manpower Supply, Temporary Staff Hiring Technical**) and 3.18.19 (**Manpower Supply, Temporary Staff Hiring Administration**) in NipeX Joint Qualification System (NJQS) database. **All successfully pre-qualified bidders in this category by the bid close date will receive Invitation to submit Technical and Commercial Tender (ITT).**
- B. To confirm if you are pre-qualified and view the product/service category you are listed for: Open [www.vendors.nipex-ng.com](http://www.vendors.nipex-ng.com) and access NJQS with your log in details, click on continue Joint Qualification Scheme tool, click check my supplier status and then click supplier product group.
- C. If you are not listed in the product service category you are registered with NUPRC to do business, contact NipeX office at 8-10, Bayo Kuku Road, Ikoyi Lagos with your NUPRC certificate (formerly called DPR Certificate) as evidence for verification and necessary update.
- D. To initiate and complete the JQS prequalification process, access [www.nipex-ng.com](http://www.nipex-ng.com) to download the application form, make necessary payments and contact NipeX office for further action.
- E. To be eligible, all tenders must comply with Nigerian Content requirements in the NipeX system.

### **4. NIGERIAN CONTENT REQUIREMENTS:**

Chevron Nigeria Limited is committed to the development of the Nigerian Oil and Gas business in observance with the Nigerian Oil and Gas Industry Content Development Act 2010 (NOGICD Act) enacted by the Federal Government of Nigeria in April 2010.

Pursuant to enactment of the NOGICD Act, the minimum Nigerian Content in any project, service or product specification to be executed in the Nigerian Oil and Gas Industry shall be consistent with the level set in the schedule of the Act and any other target as may be directed by the Nigerian Content Development and Monitoring Board (NCDMB).

Contractors shall comply with the provisions of the NOGICD Act and all applicable regulations. Bidders that do not meet the Nigerian Content criterion will not be allowed to participate in next Tender Stage

The following are the Nigerian Content requirements bidders are expected to comply with in their technical bid submission.

- i. Tenderer shall provide evidence of being a Nigerian indigenous company with greater than 51% Nigerian shareholding. Tenderer shall provide form CO2 and CO7, registration on NOGIC JQS and NUPRC certificate.
- ii. Tenderer shall provide valid NUPRC permit for man-power supply
- iii. Tenderer shall provide Detailed description of the location of in-country committed facilities & infrastructure (technical office, and administrative space etc.) in Nigeria to support this contract.
- iv. Tenderer shall provide evidence of Category 1, 2, or 3 Consultancy Services (CS) group NCEC for Manpower supply demonstrating capacity and capability to execute the work scope.
- v. Comply with the latest approved version of NCDMB HCD guideline by committing (via a letter of undertaking) to providing Project-Specific training, man-hour, budget, skill development and understudy plan for Nigerian personnel utilizing OGTAN registered trainer(s) or other approved NCDMB training institution(s).
- vi. Provide evidence of what percentage of your key management positions is held by Nigerians and what percentage of the total work force are Nigerians. Also, show overall percentage of work to be performed in Nigeria and those by Nigerian resources relative to total work volume.

### **5 CLOSE DATE:**

Only bidders who are registered with NJQS Product/Categories **3.18.18 and 3.18.19** by **16:00 Hours, 19th December 2022** being the advert close date shall be invited to submit technical bid.

### **Additional Information:**

1. Suppliers eligible for this tender opportunity are expected to be prequalified in NJQS under this product/service category.
2. The Invitation to Tender (ITT) and any further progression of this tender shall be via NipeX.
3. All costs incurred in preparing and processing NJQS prequalification shall be to the contractor's accounts.
4. This advertisement shall neither be construed as any form of commitment on the part of Chevron Nigeria Limited to award any contract to any company and or associated companies, sub-contractors or agents, nor shall it entitle prequalified companies to make any claims whatsoever, and/or seek any indemnity from Chevron Nigeria Limited and or any of its partners by virtue of such companies having been prequalified in NJQS.
5. The tendering process shall be the NNPC contracting process requiring pre-qualified companies to submit technical tenders first. Following a technical review, only technically and financially qualified contractors will be requested to submit commercial tenders.
6. Chevron Nigeria Limited will communicate only with authorized officers of the pre-qualifying companies and NOT through individuals or Agents.

**ES/NCDMB/CNL/ADV/UPD/261022**  
Please visit NipeX portal at [www.nipex-ng.com](http://www.nipex-ng.com)  
for this advert and other information.